HEALTH POLICY  OKLAHOMA HEALTH CARE AUTHORITY

TO: STAFF LISTED

SUBJECT: MANUAL MATERIAL
CHAPTER 30. MEDICAL PROVIDERS-FEE FOR SERVICE
OAC 317:30-5-241.1.

EXPLANATION: Rules are being revised to reflect behavioral health assessments and service plan development may only be provided by licensed behavioral health professionals. Currently, bachelor level Certified Alcohol and Drug Counselors (CADCs) may perform substance abuse assessments in accordance with their Licensure Act. Due to accreditation standard requirements for Assessments, all outpatient agencies are required to conduct full bio-psycho-social assessments by a licensed Masters level professional. As a result, ODMHSAS and OHCA collaboratively agreed to restrict the realm of behavioral health assessments to licensed behavioral health professionals and disallow the use of CADCs for substance abuse assessments.

INSTRUCTIONS FOR FILING OF REVISED MANUAL MATERIAL

Forms or appendices which have an OAC number in the header should be filed at the back of the identified Chapter. (For example, OAC 317:30 means Chapter 30.) Any form or appendix without an OAC number should be maintained in the Forms/Appendix manuals as always.

Any material that has OHCA in place of 317 should be placed in the Chapter that it identifies. To help with placement make dividers for each Chapter as follows: (1) Chapter number with the heading [Example: 30. Medical Providers - Fee for Service]; (2) Appendices; and (3) [this will not apply to all Chapters] OHCA: [Chapter number]. The title in the header is the Chapter heading, the title in the footer is the Subchapter heading.

Should you have questions or need assistance please contact Demetria Morrison 405-522-7641, Health Policy.

REMOVE: 30-5-241.1, pages 1-2

INSERT: 30-5-241.1, pages 1-2, Revised 06-25-11

Tywanda Cox, Director
Health Policy

WF# 10-18
317:30-5-241.1 Screening, assessment and service plan

All providers must comply with the requirements as set forth in the OHCA BH Provider Manual.

(1) Screening.
   (A) Definition. Screening is for the purpose of determining whether the member meets basic medical necessity and need for further BH assessment and possible treatment services.
   (B) Qualified professional. Screenings can be performed by any credentialed staff members as listed under OAC 317:30-5-240.3.
   (C) Target population. This service is compensable only on behalf of a member who is under a PACT program.

(2) Assessment.
   (A) Definition. Gathering and assessment of historical and current bio-psycho-social information which includes face-to-face contact with the person and/or the person’s family or other informants, or group of persons resulting in a written summary report, diagnosis and recommendations. All agencies must assess the medical necessity of each individual to determine the appropriate level of care.
   (B) Qualified professional. This service is performed by an LBHP. CADCs are permitted to provide Drug and Alcohol assessments through June 30, 2010. Effective July 1, 2010 all assessments must be provided by LBHPs.
   (C) Time requirements. The minimum face-to-face time spent in assessment session(s) with the member and others as identified previously in paragraph (1) of this subsection for a low complexity Behavioral Health Assessment by a Non-Physician is one and one half hours. For a moderate complexity, it is two hours or more.
   (D) Target population and limitations. This service is compensable on behalf of a member who is seeking services for the first time from the contracted agency. This service is not compensable if the member has previously received or is currently receiving services from the agency, unless there has been a gap in service of more than six months and it has been more than one year since the previous assessment.

(3) Behavioral Health Services Plan Development.
   (A) Definition. The Behavioral Health Service Plan is developed based on information obtained in the assessment and includes the evaluation of all pertinent information by the practitioners and the member. It includes a discharge plan. It is a process whereby an individualized rehabilitation plan is developed that addresses the member’s strengths, functional assets, weaknesses or liabilities, treatment
goals, objectives and methodologies that are specific and time limited, and defines the services to be performed by the practitioners and others who comprise the treatment team. BH Service Plan Development is performed with the direct active participation of the member and a member support person or advocate if requested by the member. In the case of children under the age of 18, it is performed with the participation of the parent or guardian and the child as age and developmentally appropriate, and must address school and educational concerns and assisting the family in caring for the child in the least restrictive level of care. For adults, it is focused on recovery and achieving maximum community interaction and involvement including goals for employment, independent living, volunteer work, or training.

(B) **Qualified professional.** This service is performed by an LBHP.

(C) **Time requirements.** Service Plan updates are required every six months during active treatment. Updates can be conducted whenever needed as determined by the provider and member.

(4) **Assessment/Evaluation testing.**

(A) **Definition.** Assessment/Evaluation testing is provided by a clinician utilizing tests selected from currently accepted assessment test batteries. Test results must be reflected in the Service Plan. The medical record must clearly document the need for the testing and what the testing is expected to achieve.

(B) **Qualified professionals.** Assessment/Evaluation testing will be provided by a psychologist, certified psychometrist, psychological technician of a psychologist or a LBHP. For assessments conducted in a school setting, the Oklahoma State Department of Education requires that a licensed supervisor sign the assessment.