
POLICY TRANSMITTAL NO. 09-56	DATE: NOVEMBER 18, 2009
FAMILY SUPPORT SERVICES DIVISION	DEPARTMENT OF HUMAN SERVICES OFFICE OF LEGISLATIVE RELATIONS AND POLICY

TO: ALL OFFICES

SUBJECT: MANUAL MATERIAL

OAC 340:50-11-20.

EXPLANATION: **Policy revisions were approved by the Commission and the Governor as required by the Administrative Procedures Act.**

OAC 340:50-11-20 is revised to remove participation in the Work Supplementation Program (WSP) as a reason a household receiving Temporary Assistance for Needy Families (TANF) is no longer eligible for Simplified Nutrition Assistance Program (SSNAP).

Original signed on 11-4-09

Mary Stalnaker, Director
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WF # 09-18 (NAP)

INSTRUCTIONS FOR FILING MANUAL MATERIAL

OAC is the acronym for Oklahoma Administrative Code. If OAC appears before a number on an Appendix or before a Section in text, it means the Appendix or text contains rules or administrative law. Lengthy internal policies and procedures have the same Chapter number as the OAC Chapter to which they pertain following an "OKDHS" number, such as personnel policy at OKDHS:2-1 and personnel rules at OAC 340:2-1. The "340" is the Title number that designates OKDHS as the rulemaking agency; the "2" specifies the Chapter number; and the "1" specifies the Subchapter number.

The chronological order for filing manual material is: (1) OAC 340 by designated Chapter and Subchapter number; (2) if applicable, OKDHS numbered text for the designated Chapter and Subchapter; and (3) all OAC Appendices with the designated Chapter number. For example, the order for filing personnel policy is OAC 340:2-1, OKDHS:2-1, and OAC 340:2 Appendices behind all Chapter 2 manual material. Any questions or assistance with filing manual material will be addressed by contacting Policy Management Unit staff at 405-521-4326.

REMOVE

340:50-11-20

INSERT

340:50-11-20, 1 page only, revised 12-1-09

340:50-11-20. ScopeRevised 12-1-09

(a) The Simplified Supplemental Nutrition Assistance Program (SSNAP) rules in this Subchapter are used when **ALL** food benefit household members are included in: ■ 1

- (1) Temporary Assistance for Needy Families (TANF) cash assistance; or
- (2) TANF cash assistance and a companion State Supplemental Payment (SSP) case.

(b) SSNAP procedures do not apply when:

- (1) no household member receives TANF cash assistance;
- (2) all household members receive SSP; or
- (3) any household member is a disqualified food benefit household member as described in OAC 340:50-5-10.1.

INSTRUCTIONS TO STAFF 340:50-11-20Revised 12-1-09

1. (a) Food benefit household members are defined in OAC 340:50-5-1.

(b) When the Temporary Assistance for Needy Families (TANF) cash assistance is frozen because a household member is participating in the Subsidized Employment Program (SEP), the household continues to be eligible for Simplified Supplemental Nutrition Assistance Program (SSNAP) without consideration of the SEP income during the period of participation as long as household composition remains the same. Once the SEP participation period ends and the TANF benefit closes, the household may be eligible for transitional food benefits in accordance with OAC 340:50-11-27.