

OKLAHOMA DEPT. OF HUMAN SERVICES
ENERGY EFFICIENCY AND CONSERVATION PLAN

OKDHS Mission:

**"We help individuals and families in need help themselves lead safer,
healthier, more independent and productive lives."**

In order to fulfill our mission, OKDHS is committed to maximizing our resources by being good stewards of the environment, wisely spending taxpayer dollars, and providing sustainable practices to continue our mission in the years to come.

This plan is divided into four sections:

Section A: Buildings and Grounds

Section B: Fleet Management

Section C: Recycling

Section D: Eco-friendly practices and products.

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Section A: Building and Grounds

Current Initiatives:

Top Ten “Energy Hogs” identified:

Lighting retrofits, motion sensors, HVAC adjustments, flush valve replacements, etc. are being installed

Most OKDHS owned building have automated building systems

Future Goals:

Steam/Chilled Water Study at Data Services Building

System upgrades at Skyline Building, Tulsa

Additional or upgraded Automated Building Systems where applicable

Improvements at next 10 Energy Hogs

Incorporate LEED Certified improvements when possible

Install an alternative energy source system at new or existing building

Implement building envelope improvements as budgets will allow

10-year Goal: Design and build a LEED Certified Building (Silver Level)

Section B: Fleet Management

Current Initiatives:

Electric Car – used for Capitol Complex mail routes and back-up shuttle.

Hybrid Cars – trying them out in our fleet and adding hybrids each year

Future Initiatives:

CNG where feasible

Set goal of increased % of fleet being hybrid or other alternative fuel

Section C: Recycling

Current Initiatives:

Norce program in Enid which focuses on paper destruction

Oklahoma County program – security destruction pickup and sent to Norce

Future Initiatives:

Expansion of Norce program to recycle plastic, aluminum, batteries, light bulbs, etc.

Create imaged records at local office – save gas, postage, manpower

Section D: Eco-friendly practices and products

Current Initiatives:

- Increase use of electronic format for photographs, rather than hard copies
- Print brochures on-demand, rather than stocking in warehouse
- Investigate use of eco-friendly inks and toners for copy machines
- Eliminate bad address mail before it is printed, inserted and postage-added.
- Review janitorial specs. for consideration of green products to be used
- Review landscaping specs for consideration of green products to be used

Future Initiatives:

- Purchase copy paper made of 100% recycled content paper, where affordable
- Add "green" products to warehouse supply offerings