



OKLAHOMA DEPARTMENT OF HUMAN SERVICES

Sequoyah Memorial Office Building
2400 N. Lincoln Blvd.
P.O. Box 25352
Oklahoma City, OK 73125-0352
(405) 521-3646 • www.okdhs.org



Aug. 19, 2005

Dear Provider:

HB1094 requires the Oklahoma Department of Human Services (OKDHS) to measure provider agency compliance with the Oklahoma Legislative intent that 70 percent of the rate increases effective Aug. 1, 2005, will be provided for wages and benefits to direct care staff who provide Habilitation Training Specialist, Daily Living Support, and Intensive Personal Support in the Developmental Disabilities Services Division waiver programs and Personal Care Assistant services in the Aging Division Home and Community-Based services by Nov. 1, 2005. Allowable benefits include employer payroll taxes, workers' compensation, overtime, health insurance, liability insurance, mileage (non-billable) and retirement plans that are directly attributable to the direct care staff providing the services listed above.

OKDHS has developed a compliance report that provider agencies are required to submit according to the following schedule:

Baseline Calculation	Due Oct. 1, 2005
Interim Statement for November and December 2005	Due March 15, 2006
Interim Statement for January through June 2006	Due Sept. 15, 2006

Enclosed are copies of the HB1094 Compliance Report and instructions for completion of the report. Wages and benefits attributable to staff providing services to non-Medicaid service recipients are not included in these reports. An electronic version (Excel 2000) of the Compliance Report is available at: <http://www.okdhs.org>.

Should you require any further information in this matter, please contact either of the following:

Aging Services	Tom Dunning	405 522-3078	Tom.Dunning@OKDHS.org
DDSD Services	Peggy Mansell	405 521-6520	Peggy.Mansell@OKDHS.org

Very truly yours,

Howard H. Hendrick, Director
Department of Human Services

Enclosures