

Purpose of form

Form 04AF026E is used obtain information about the alternate caregiver's ability. This information is used as part of the assessment process in making a decision about approving the applicant(s) to provide alternate care. The form is used as a guide to conduct phone or face-to-face interviews for kinship and foster care references. It may also be mailed to each reference for adoption.

Instructions

The applicants provide the name and address of each person to be contacted via Form 04AF001E, Resource Family Assessment Application. OKDHS or contract representative completes the information regarding the child and applicant(s) on page 1 and page 3 to inform the reference how to contact the representative. When it is used as a guide, the representative records the information provided by the reference, dates, signs the form, and indicates how the information was obtained.

Routing

Original - resource record