

ASD TITLE III REPORTS AND DUE DATES

Report Names	Report Numbers	Send To	Report Due Dates
Title III Services Project Report	S-19	AAA's keep at office on file. Do not forward to SUOA.	Be advised ASD staff will monitor these reports during AAA on-site assessments.
Menu & Menu Analysis	S-34	Kim Quigley	Due quarterly on the 15 th of January, April, July and October.
Number of Meals Served	S-38	Kim Quigley	Due monthly on the 10 th .
AAA Staff Report	S-54	LaDonna Bornemann or Beth Batman	Due quarterly on the 30 th of January, April, July and October.
Program Performance & Expenditure Reports	S-56 A-1 and C	Susan Tyler	A notice will be sent out annually advising the due date which will be close to December 30 th .
Meal Cost Report	S-73	Kim Quigley	Due monthly on the 10 th .
Dietary Consultant's Report	S-74	Kim Quigley	Due monthly on the 15 th .
Management Plan	Not Applicable	LaDonna Bornemann or Beth Batman	Due biannually on: April 30th for 1 st and 2 nd quarters. October 30th for 3 rd and 4 th quarters.
Multipurpose Senior Centers having received Title III funding for acquisition, renovation or alteration, or construction within the past 10, 5, or 20 years	Not Applicable	Nadine Beat-Walter	Due annually on March 30 th .