
POLICY TRANSMITTAL NO. 09-32

DATE: May 20, 2009

OFFICE OF LEGISLATIVE RELATIONS
AND POLICY

DEPARTMENT OF HUMAN SERVICES
OFFICE OF LEGISLATIVE RELATIONS AND
POLICY

TO: ALL OFFICES

SUBJECT: MANUAL MATERIAL

OKDHS:2-15, Table of Contents.

EXPLANATION: On Policy Transmittal No. 07-54 dated September 11, 2007, several Sections in Subchapter 15 were inadvertently shown as amended and renumbered rather than revoked. Subchapter 15 Table of Contents is revised to reflect the Sections as revoked.

Original signed 5-20-09

Sandra Harrison, Coordinator
Office of Legislative Relations and Policy

WF # 09-J (PMc)

INSTRUCTIONS FOR FILING MANUAL MATERIAL

OAC is the acronym for Oklahoma Administrative Code. If OAC appears before a number on an Appendix or before a Section in text, it means the Appendix or text contains rules or administrative law. Lengthy internal policies and procedures have the same Chapter number as the OAC Chapter to which they pertain following an "OKDHS" number, such as personnel policy at OKDHS:2-1 and personnel rules at OAC 340:2-1. The "340" is the Title number that designates OKDHS as the rulemaking agency; the "2" specifies the Chapter number; and the "1" specifies the Subchapter number.

The chronological order for filing manual material is: (1) OAC 340 by designated Chapter and Subchapter number; (2) if applicable, OKDHS numbered text for the designated Chapter and Subchapter; and (3) all OAC Appendices with the designated Chapter number. For example, the order for filing personnel policy is OAC 340:2-1, OKDHS:2-1, and OAC 340:2 Appendices behind all Chapter 2 manual material. Any questions or assistance with filing manual material will be addressed by contacting Policy Management Unit staff at 405-521-4326.

REMOVE

OKDHS:2-15, Table of Contents

INSERT

OKDHS:2-45, Table of Contents, 2 pages,
revised 6-1-09

SUBCHAPTER 15. RISK AND SAFETY MANAGEMENT**PART 1. WORKERS' COMPENSATION**

- OKDHS:2-15-1. Workers' Compensation and accommodations for injured or disabled workers
- OKDHS:2-15-1.1. Responding to work-related illnesses and accidents with injuries
- OKDHS:2-15-1.2. Workers' Compensation benefits
- OKDHS:2-15-2. Local administrator or county director responsibilities
- OKDHS:2-15-3. Notice and instruction to employers and employees **[REVOKED]**
- OKDHS:2-15-4. Accident reporting - employee's responsibilities **[REVOKED]**
- OKDHS:2-15-5. Accident reporting - supervisor's responsibilities **[REVOKED]**
- OKDHS:2-15-6. Reporting requirements **[REVOKED]**
- OKDHS:2-15-6.1. Risk and Safety Management Unit responsibilities
- OKDHS:2-15-7. Employee leave options
- OKDHS:2-15-7.1. Return to work options
- OKDHS:2-15-7.2. Failure to return to work
- OKDHS:2-15-7.3. Recordkeeping and posting safety notices

PART 3. WELLNESS PROGRAM [REVOKED]

- OKDHS:2-15-20. Wellness program - general **[REVOKED]**
- OKDHS:2-15-21. Administration of the Wellness program **[REVOKED]**
- OKDHS:2-15-22. Employee participation **[REVOKED]**
- OKDHS:2-15-23. Employee-instructors **[REVOKED]**
- OKDHS:2-15-24. Policy on Workers' Compensation **[REVOKED]**
- OKDHS:2-15-25. Use of facilities **[REVOKED]**

PART 5. BLOODBORNE PATHOGENS EXPOSURE CONTROL

- OKDHS:2-15-30. Purpose
- OKDHS:2-15-31. Definitions
- OKDHS:2-15-32. Exposure Control Plan
- OKDHS:2-15-33. Management of exposures to blood or other body fluids **[REVOKED]**
- OKDHS:2-15-34. Recordkeeping **[REVOKED]**

PART 7. SAFETY MANAGEMENT

- OKDHS:2-15-40. Purpose
- OKDHS:2-15-41. Definitions
- OKDHS:2-15-42. Mitigation
- OKDHS:2-15-43. Preparedness
- OKDHS:2-15-44. Response **[REVOKED]**
- OKDHS:2-15-45. Emergency operating plans **[REVOKED]**
- OKDHS:2-15-46. Emergency operating plans general requirements **[REVOKED]**

- OKDHS:2-15-47. Outside evacuation procedures **[REVOKED]**
- OKDHS:2-15-48. Inside shelter procedures **[REVOKED]**
- OKDHS:2-15-49. Bomb threat - outside evacuation **[REVOKED]**
- OKDHS:2-15-50. Functional annexes **[REVOKED]**
- OKDHS:2-15-51. Recovery **[REVOKED]**
- OKDHS:2-15-52. Workplace violence