

Purpose of form

Form 07LC024E is used to document the equipment available and items needed to comply with OKDHS publication number 97-10, Requirements for School-Age Programs. The initial inventory is completed by the Licensing representative prior to license issuance. An inventory is completed when concern exists regarding available equipment.

Instructions

Total number of school-age children. Determine the total number of children that the program intends to accept into care.

Check if available: Enter a check in the column on the right if the item is available.

Number of: Enter the number of items available. Count only items accessible for children's use.

Items needed: Enter items needed to comply with licensing requirements. This includes any item that is not checked or an inadequate number of play items to serve the number of school-age children.

Routing

| | | |
|------------------------------------|---|------------------------------------|
| Original initial inventory | - | Licensing representative |
| Copy initial inventory | - | retained by the school-age program |
| Original of subsequent inventories | - | retained by the school-age program |