

Purpose of form

Form 04IL006E is used to request goods and services that are designed as supportive services for youth in preparation for living on their own, and for emergencies encountered after leaving out-of-home care while learning to live independently.

- For Independent Living (IL) Preparation contingency funds, an eligible youth is 16 to 18 years of age and is currently in OKDHS or tribal custody and out-of-home placement.
- For IL Supportive Services contingency funds, an eligible youth is 18 to 21 years of age and receiving extended services or was in OKDHS or tribal custody and in out-of-home placement for nine months between the ages of 16 to 18.
- For IL Housing contingency funds, an eligible youth was in OKDHS or tribal custody and in out-of-home placement on his or her 18th birthday and has not reached the age of 21.
- For IL One Time Only contingency funds, an eligible youth must meet the same criteria as for IL Preparation or IL Supportive Services contingency funds.

Instructions

The CW or tribal worker completes this form to access IL preparation, supportive services, housing, or one time only contingency funds.

The designee established by Children and Family Services Division (CFSD) IL coordinators completes this form to access IL supportive services, housing, or one time only contingency funds for eligible youth, 18 to 21 years of age, who have left out-of-home placement.

Instructions: Designate the mailing address for routing of payment, youth's contact number, and any other special instructions related to this request.

Service/item request/cost estimate for each service/item: Include a detailed description of and cost for each service/item requested. Tax is included in purchases. Refer to OKDHS Appendix C-19-A, Independent Living Youth Development Funds, for cost limits.

Routing

Original - Fax supervisor-approved form to National Resource Center for Youth Services and file in youth's case record