



OKLAHOMA DEPARTMENT OF HUMAN SERVICES



Web Content Plan – Annual Content Plan

Section 1: Submitter information

| | |
|--------------|--------------------|
| Name | |
| Phone number | Division or office |

Section 2: Author/editor review

Review the division/office author/editor list and make appropriate changes to the author/editor document.

Section 3: Information architecture (channel) review

Review the division/office information architecture and make appropriate changes to the channel document.

Section 4: Content review

Review all current division/office and program/service online content and detail proposed changes to that content.

Section 5: New content initiatives

Describe any new content to be added during the next fiscal year. List the information in terms of general categories or groupings along with any release dates.

Section 6: New public applications

List the name, a one sentence description, and the Web address of any new public-facing applications that will launch in the next fiscal year.

Section 7: Additional documents

Document list – Submit a completed list of documents to be included to the Web Content Management Unit.