

Purpose of form

Form 04AF025E is used to obtain reference information from a person who is familiar with the resource applicant's home schooling experience and their ability and willingness to meet their own school-age child's educational needs. This information is used as part of the assessment process in making a decision about approving applicants to provide resource services. The form is mailed to the reference for each school-age child or used as a guide to conduct phone or face-to-face interviews.

Instructions

The applicants provide the resource specialist with the name of the person to be contacted. The Oklahoma Department of Human Services (OKDHS) or contract representative completes the information regarding the child and applicant(s) on page 1 and 2 to inform the reference how to contact the representative. When it is used as a guide, the representative records the information provided by the reference, dates, signs the form and indicates how the information was obtained.

Routing

Original - Resource record